



MINUTES OF PARENT TEACHER ASSOCIATION MEETING-2 [2022-2023] Physical Meeting

DATE
13-08-2022

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JGS/COMM/IF-01/R00

Venue : Conference Hall
Time : 9:00 a.m. to 10:30 a.m.
Chaired by : President, Mrs.D.Saraswathi Rao & Secretary, Mrs. Poonam Agrawal
Attended by : **PTA - Parent Representatives**
Mrs.Jagruthi Patel, Mrs. Soniya Agarwal, Mrs.Srividya Mohanan Pillai, Mrs.Sheetal Shetty,
Mr.Phani Kumar Settipalli, Mrs.Annadanam Sai Sravanthi, Mr.Kalyan Chakravarthy Veerlapati

Coordinators of Pre-primary to Class VIII
Mrs.S.Lakshmi, Office Superintendent
Mrs.Arun Jyothi Adepu, Personal Secretary to the Principal
Mrs.Kumud Emani, Personal Secretary to the Headmistress
Mrs.Lavanya Paul – Admin Representative

The following points were discussed :

S.No.	Subject of Minutes	Details of Minutes
1	Prayer	The meeting started with a prayer followed by the School Song.
2	Welcome Address	<ul style="list-style-type: none"> The President, Mrs.D.Saraswathi Rao welcomed the members present for the meeting and the agenda for the day was read out.
3	Achievements of ASISC	<ul style="list-style-type: none"> The ASISC achievements were presented through a PPT. The Secretary, Mrs.Poonam Agrawal shared the achievements of the students in various sports.
4	Academic Updates	<p>Achieved 100% results in the ICSE & ISC 2022 Examinations.</p> <p>ICSE Topper: Vineetha Sammeta scored 98.6% 705 students appeared for the ICSE Examinations.</p> <p>ISC Toppers: Science stream - Sangu Manikesh scored 95% Commerce Stream - Sruthi Raj Purohit scored 96.5%</p> <p><u>Unit Test-I conducted</u></p> <ul style="list-style-type: none"> The UTs were postponed due to rains and conducted from 27.07.2022 to 04.08.2022. Grades I to IV for 20 Marks Grades V to VIII for 40 marks English Paper 1 and 2 for grades 6 to 8 were conducted as one test. Geography, History & Civics for grades 6 to 8 were conducted for 20 marks each.



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		Term I Examination(s) <ul style="list-style-type: none"> Will commence from 12.09.2022 to 23.09.2022 Grades I to III for 50 Marks Grades IV to VIII for 80 marks and 20 marks will be for non-academic criteria. The timetable and portions will be issued to the students and uploaded on the portal on 16.08.2022. 						
5	Status of fee payment	<p>The Office Superintendent, Mrs.S.Lakshmi updated the status of fee payment.</p> <ul style="list-style-type: none"> 66% of the total fee collected, 34% of the total fee is still pending for the current academic year i.e., from April/June. 113 students yet to pay for the academic year (2021-22) 20 students yet to pay for the academic year (2019-20) 						
6	New initiatives	<p><u>Grades PP, 1 & 2</u></p> <ul style="list-style-type: none"> Star of the week in progress To improve the LSRW Skills, Interactive Revision Charts are displayed in the corridors. This is a move towards extended and interesting revision. <p><u>Grades 6, 7 & 8</u></p> <p>Projects focusing on developing critical thinking skills were introduced in Chemistry, Math, English & 2nd Languages.</p> <p><u>Grade 8</u></p> <ul style="list-style-type: none"> Class representatives are being appointed fortnightly. They are being entrusted with few responsibilities to be taken up in the class. This has been introduced to develop management skills among the students. Student creative corner. A board that enables students to express their creativity. Community service. Talk show by students to spread awareness on effective use of social media (Radio city). School has tied up with Education Mentoring India (EMI) for inclusive education. The sessions are conducted for the staff, students and parents. Teenage tool kit sessions are being conducted for the students of Middle School. Learner Highlights in the subject corners are put up which are written by the students on a daily basis to improve writing and understanding skills. 						
7	Suggestions and queries	<table border="1"> <thead> <tr> <th>Parent concern(s)</th><th>Status</th><th>RESOLVED</th></tr> </thead> <tbody> <tr> <td>Few concerns received through mails.</td><td>All the mails were addressed promptly.</td><td></td></tr> </tbody> </table>	Parent concern(s)	Status	RESOLVED	Few concerns received through mails.	All the mails were addressed promptly.	
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		When the parents are making the payment through NeverSkip Portal and downloading the receipt, only the school name alongwith the details are viewed. It was requested by the parents to include the school logo is the receipt so that it is valid when they submit for the IT purpose.	The Office Superintendent assured that she will speak to the service provider and get it done shortly.	Resolved to include the school logo on the receipt.	
		Regarding the cleanliness of washrooms.	Informed that the washrooms are cleaned regularly and a support staff is posted at each floor to ensure the cleanliness of the washrooms and safety of the students. It was informed that the parents can visit the school on any working day to inspect the same.		
		Achiever's Award	It was assured that the scores of the students and the criteria will be shared with the parents on a monthly basis.	Resolved to share the scores of the students on a monthly basis.	
		If a student wants to change the sport activity (after school sports coaching).	Informed that it is not possible in the middle of the academic year.	Resolved that change is not possible.	
		Last year's content is visible on CRL & NeverSkip	Informed that it will be removed.	Resolved to delete the last year's content on CRL and NeverSkip.	



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8	Date for the next PTA	The date for the PTA will be informed later.
9	Any other(s)	<ul style="list-style-type: none"> ▪ To compensate the missed classes of the evening sports coaching after the school hours due to rain, class was conducted on the day of Moharrum and will continue to be conducted on Saturdays too. ▪ Students of Grades 6, 7 and 8 will be taken to Uppal Multiplex to watch the movie 'Gandhi' on 16.08.2022 from the school as a part of the 75th Independence Day Celebrations. ▪ The PTA members were asked to request the parents to pay the fee on a regular basis to help the school function smoothly. Also requested to upload the positive observations on the school fb.
10	Vote of thanks	<ul style="list-style-type: none"> ▪ The President and the Secretary thanked all the members present for the meeting. ▪ The meeting concluded with the National Anthem.

Kindly acknowledge the minutes.

PTA PRESIDENT

P. Saraswathi Rao