



**MINUTES OF PARENT TEACHER ASSOCIATION MEETING-2 AND
THE FORMATION OF THE GOVERNING BODY [2023-2024]**

DATE
01-03-2023

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JGS/COMM/IF-01/R00

Venue : Conference Hall
Time : 9:00 a.m. to 10:00 a.m.
Chaired by : President, Mrs.D.Saraswathi Rao
Attended by : **PTA Members 2023-24**

Mrs.Komireddy Ashwini, Mr.Srinivasa Rao Pyla, Dr.Sridhar Rachakonda,
Mr.Nagaraja Reddy Kothapati, Mr.Sharad Jagdish Wankhede
Mrs.Mayuri Dheerender Kumar Boghi_-HSCP Parent Member

Core team members

Mrs.S.Lakshmi, Office Superintendent
Mrs.Nandita Acharya, Academic Head
Mrs.Kosuri Anitha, Admin Head
Mrs.Arun Jyothi Adepu, Personal Secretary to the Principal
Mrs.Kumud Emani, Personal Secretary to the Headmistress
Mrs.Shylaja R – Educated Mother
Mrs.Radhika B-Admin Representative
Mrs.Anitha Jadhav-PTA Teacher Representative

The following points were discussed :

S.No.	Subject of Minutes	Details of Minutes												
1	Welcome Address	<ul style="list-style-type: none">The President, Mrs. D. Saraswathi Rao welcomed the members present for the meeting.												
2	Nominations for the Governing Body	<ul style="list-style-type: none">The President read out the names of the PTA nominees who were present for the day. The members were given a choice of nominating the Vice President and the Joint Secretary unanimously or selecting them by picking the lots. They expressed to go by the former option.The PTA members were given 10 minutes to discuss among themselves in privacy to decide upon the Vice President and the Joint Secretary for the formation of the Governing Body for the Academic Year 2023-24.												
3	Formation of the Governing Body	<p>The following members have been unanimously selected by the PTA members:</p> <table><tr><th>2022-23</th><th>2023-24</th><th>Name of the PTA Member</th><th>Designation</th></tr><tr><td>3L</td><td>Grade 4</td><td>Dr.Sridhar Rachakonda</td><td>Vice President</td></tr><tr><td>1F</td><td>Grade 2</td><td>Komireddy Ashwini</td><td>Joint Secretary</td></tr></table> <p>The President congratulated the elected members who expressed their interest in working together sincerely for the overall development of the students and the institution.</p>	2022-23	2023-24	Name of the PTA Member	Designation	3L	Grade 4	Dr.Sridhar Rachakonda	Vice President	1F	Grade 2	Komireddy Ashwini	Joint Secretary
2022-23	2023-24	Name of the PTA Member	Designation											
3L	Grade 4	Dr.Sridhar Rachakonda	Vice President											
1F	Grade 2	Komireddy Ashwini	Joint Secretary											



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4	Objectives of the Governing Body	The President read out and briefed the objectives of the Governing Body.
5	Fixing the date for the Governing Body Meeting	<ul style="list-style-type: none">▪ The Governing Body Meeting will be held from 9:00 a.m. onwards on 04.03.2023, Saturday.▪ The newly appointed Vice President and the Joint Secretary need to attend the same.
6	Any other(s)	<ul style="list-style-type: none">▪ The PTA members shared their portfolios, hobbies and interests and the various fields in which they could contribute towards the welfare of the institution.▪ It was informed by the President that the official email IDs with the passwords of the PTA members will be shared along with the school PTA email ID and the same need to be used for any communication with the parents of the respective grade(s) and the school.
7	Vote of Thanks	<ul style="list-style-type: none">▪ The President thanked all the members present for the meeting.

Kindly acknowledge the minutes.

PTA PRESIDENT	<i>D. Sarawathi Rao</i>
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Approved!
[Signature]
2/3/23