



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No. 9	DATE 23.01.2021	Page 1 of 6
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Held on : 23.01.2021, Saturday
 From : 4:00 p.m. to 5:30 p.m.
 Conducted by : Mrs. D. Saraswathi Rao, President & Mrs. Poonam Agrawal, Secretary
 Attended by : PTA Members - Mr. R. Sundeeep, Mr. D. Sudheer Reddy, Mr. Raghunath Reddy, Mr. Venkata Narasimha Rao Prattipati, Mr. V. Srinivasulu, Mrs. Vedavahini P., Dr. Divija, Mrs. Syed Habeeba
 Mrs. Ajitha – Teacher Representative
 Mrs. Nandita Acharya-Academic Head, Mrs. Bindu Muralidharan K-ASH
 Mr. Siddarth K-Operations Head, Mrs. Lakshmi S.-Office Superintendent,
 Mrs. B. Divya – Chief Operating Officer
 Coordinators - Mrs. Vemu Sowmya, Mrs. Deepa Gokul S, Mrs. Surekha Rao D., Mrs. Talari Swaroopa, Mrs. Buddhi Rajasree, Mrs. Shashi Rashmi, Mrs. A Vilasini, Mrs. Jasmeet Kaur, Mrs. Rakhima Zafar,
 Mrs. Arun Jyothi Adepu-Personal Secretary to Principal,
 Mrs. Kumud Emani-Personal Secretary to Headmistress
 Mrs. Anitha Kosuri-Admin Head, Mrs. Y. Neelima-Cultural Incharge

The following points were discussed :

S.No.	Subject of Minutes	Details of Minutes
1	Welcome Note and declaration of the Agenda	<p>The President, Mrs. D. Saraswathi Rao and the Secretary welcomed the members for the virtual PTA meeting.</p> <p>The Agenda for the day was declared by the President.</p> <p>The President announced the achievement of the school.</p> <p>-Johnson Grammar School, ICSE has been Voted No.1 in India, for the category 'Parents Choice Award (ICSE Category)' in a survey conducted by Education Today.</p>
2	Academic Updates	<p>The Secretary, Mrs. Poonam Agrawal spoke about the winners of the Drawing/Painting Competition held on 15.11.2020 conducted by NMDC Ltd. She also informed about the students selected for the IQL Delta Quiz-Semi Finals.</p> <p>Uploaded in the NeverSkip Portal</p> <ul style="list-style-type: none"> - The Pencils' Press'-November & December issues. - Timetables and portions for the month of December and January for Grades LKG to 8 - 'Pinnacle Magazine for the month of October and November - The "News of the month-December 2020" by the Cordova Today for classes LKG to VIII. - As part of 10 Books Campaign the stories for the students of classes 1 to 8 (level wise) have been uploaded to read and give their reviews. - Physical Fitness videos for students of Grades PP to 8 - Assessment -II Reports for Grades 1 to 8 - Assignment Links are being shared to the students through SMS. - Shared the topics with the students of Grades LKG to 8 on 'Art' to express their creativity and share their work.



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No.
9

DATE
23.01.2021

Page 2 of 6

Mrs.Poonam Agarwal also updated the members with the following information - Seminars/Webinars

- The students of Grades 6 to 8 and staff have attended a seminar on “Science, Technology and Innovation (STI) for Self-Reliant India (SRI)” conducted by CSIR-Indian Institute of Chemical Technology on the occasion of 6th India International Science Festival (IISF) 2020 on 01.12.2020.
- Chat with champion Anju Bobby George webinar was held on 09.01.2021.

Sessions held

- The interactive sessions held (for Grades 6, 7 & 8 identified students) by the Student Counsellor.
- English Club sessions held for class 4
- ‘Public Speaking’ sessions held for class 5.
- ‘Scouts and Guides’ sessions, Kaleidoscope Club Activities were conducted.
- Debate on Farmers Bill was conducted for Grade 8
- Extra Attention classes are being conducted for classes 1 to 4, Support Classes and Doubt Clearing Sessions are being conducted for classes 5 to 8.
- Parent Orientation Session for Grade 8 regarding Optional Subjects was conducted on 02.01.2021 (batch 1 (71/185) and batch 2 (76/159) – 147 parents attended
- Zoom sessions held for the parents of classes 7 & 8 and discussed about the students’ academics / less attendance.

Mrs.Nandita Acharya, Academic Head updated the members about the Celebrations / Events

- Students were addressed during the assembly on 02.12.2020 regarding ‘National Pollution Control Day’.
- Celebrated Founder’s Day was celebrated on 03.12.2020.
- Students were addressed during the assembly on 03.12.2020 regarding ‘The International Day of Persons with Disability’.
- Shapes Day held for LKG on 21.12.2020.
- Christmas Celebrations for LKG & UKG held on 23.12.2020.
- E-picnics held on 23.12.2020 for classes 1 to 8
- Drop Everything And Read video was uploaded on FB and shared during the assembly.
- Kite Making Activity for classes IV to VIII held on 12.01.2021.
- World Braille Day video uploaded on the FB and shared during the assembly
- Pongal celebrations for LKG & UKG held on 12.02.2021.
- Open Day held on 19.01.2021 for Grades 3, 4 and 5.



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No. 9	DATE 23.01.2021	Page 3 of 6
------------	--------------------	-------------

		<p>Other(s)</p> <p>An ‘Opinion Poll’ was conducted for LKG parents regarding the new timings by the class teachers during the online classes on 30.12. 2020.As we did not receive adequate positive response from the parents, it has been decided to continue with the present timings.</p> <p>The Coordinators updated the members about the events and happenings of of various grades.</p> <p>Mrs.Rakhima, LKG Coordinator – about Grades LKG and UKG</p> <p>Mrs.Shashi Rashmi, Grade 2 Coordinator – about Grades 1 and 2</p> <p>Mrs.B.Rajasree, Grade 3 Coordinator – about Grades 3, 4 and 5</p> <p>Mrs.Surekha Rao D, Grade 6 Coordinator – about Grades 6, 7 and 8.</p>																								
3	Annual Examinations	<p>Mrs.Bindu Muralidharan, Academic Support Head briefed the members about the Annual Assessments :</p> <ul style="list-style-type: none">- The Annual Assessments will commence from 22.02.2021 for classes VI,.VII &.VIII and for classes I to V on 24.02.2021.- Revision starts for classes VI, VII & VIII on 10.02.2021 and for classes I to V on 12.02.2021.- Third Language assessment will be conducted for classes I to VIII. <table><tr><td>Classes 1 to 4</td><td>- 15 marks</td></tr><tr><td>Class 5</td><td>- 20 marks</td></tr><tr><td>Class 6 to 8</td><td>- 25 marks</td></tr></table> <p>Grades will be allotted based on the marks.</p> <ul style="list-style-type: none">- The non-academic marks will be reflected in the consolidated report sheet as a separate segment. Also shared the Total Marks and marks division (MCQs, Dictation & Skill Testing) of Grades 1 to 8. <p>Shared Second Term Online Assessment Analysis of Grades 1 to 8</p> <table><tr><td>Grades</td><td>I</td><td>II</td><td>III</td><td>IV</td><td>V</td><td>VI</td><td>VII</td><td>VIII</td></tr><tr><td>Percentage</td><td>98.9</td><td>97.8</td><td>98.2</td><td>98.5</td><td>96.9</td><td>96.1</td><td>97.1</td><td>95.5</td></tr></table> <p>Overall percentage : 97.4 %</p>	Classes 1 to 4	- 15 marks	Class 5	- 20 marks	Class 6 to 8	- 25 marks	Grades	I	II	III	IV	V	VI	VII	VIII	Percentage	98.9	97.8	98.2	98.5	96.9	96.1	97.1	95.5
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4	Government Order	<p>Mrs.Saraswathi Rao, President informed that -</p> <p>The Telangana Government announced the reopening of schools from 1st February 2021 for classes IX and above. Will abide by the Guidelines and SOPs issued by the Central and the State Government respectively.</p>																								
5	Lead By Example	<p>Mrs.Saraswathi Rao, President briefed the members about the Lead By Example Contest.</p> <p>Johnson Grammar School, ICSE, Habsiguda hosted the LBE contest on 16.01.2021 and 62 teachers from both the campuses (Mallapur and Habsiguda) participated. The following are the winners from the Habsiguda Campus.</p>																								



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No. 9	DATE 23.01.2021	Page 4 of 6
------------	--------------------	-------------

		<p>Level 1 Pre-Primary Mrs.Gillian Roberts secured 1st position</p> <p>Level 2 Primary School Mrs R.Madhavi secured 3rd position, Mrs.A Gayathri secured 3rd position</p> <p>Level 3 Middle School Mrs.Shoba Subramanian secured 1st position Mrs.Sandhya Bhavani secured 3rd position.</p>
6	Status of Fee Payment & Fee Concession	<p>Mr.Siddarth, Operations Head addressed the members on the following details:</p> <p>Government has issued a notification for schools to open for Classes 9 and above from 1st February, 2021.</p> <ul style="list-style-type: none"> A Consent Letter sign by the Parent is mandatory for all the students attending classes physically in school. Simultaneously, online classes will also be provided to the students staying at home. Operations Team is working tirelessly to fulfil the SOPs provided by the Government to facilitate the re-opening. CERT (Covid Emergency Response Team) is created to overlook and manage day to day sanitization and to attend to emergencies if required. <p>Fee Concession :</p> <ul style="list-style-type: none"> A concession of 25% on the total tuition fee has been offered by the management to assist the parents during the pandemic. The 10% fee concession offered initially would be a part of this 25% concession. Parents will have to clear the entire academic year tuition fee by February 15th to avail this concession. Shared Fee Collections details – Average paid : 34.51% Average Unpaid : 65.49% <p>FEE DEFAULTERS LAST ACADEMIC YEAR 2019-2020 Due Strength : 99 Amount : Rs.40,62,257</p> <p>FEE DEFAULTERS CURRENT ACADEMIC YEAR 2020-2021 Due Strength : 591 Percentage : 17.78% of Total Students</p>



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No. 9	DATE 23.01.2021	Page 5 of 6
------------	--------------------	-------------

7	Suggestions and queries	Concern Raised	RESPONSE
		Class 4 PTA Member, Ms. Habeeba- As per the Govt order, the parent requested for a clarification regarding the promotion to the next grade irrespective of the students' attendance during the assessments.	In reply to the parent's query, the President (Principal) clarified that a mail needs to be forwarded to the school stating the reason for being absent for the Annual assessments and the online classes. She further stated that if the students were absent on medical grounds, they will be promoted to the next grade based on the Medical Certificate submitted.
		Class 5 PTA Member, Mr. Narasimha Rao- The Parent put forward his query whether the payment made for the 10th month could be adjusted for the next academic year as the concession was announced at a later date.	Operations Head, Mr. Siddarth confirmed that the amount paid for the 10th month will be adjusted in the next academic year.
		Class 5 PTA Member, Mr. Narasimha Rao- Inquired whether there is any improvement in the Fee Collection after the announcement of 25% concession in the fee for the academic year 2020-21.	The Operations Head, Mr. Siddarth mentioned that there is a drastic decline in the statistics of the fee collection even after the declaration of 25% concession in the fee. The president further stated that if the parents do not clear the fees by 15th February, the parents will have to pay the whole fee without the concession provided by the school for the academic year 2020-21. Every PTA member agreed to this decision regarding the fee payment, and requested for constant gentle reminders to be posted to the parents regarding the payment of fee mentioning the date of concession. The Headmistress, further confirmed that there would be no hike in the fee structure for the coming academic year 2021-22 till online classes continue.
		Class 4 PTA member, Ms. Habeeba - The parent expressed the plight of the parents who are jobless at present, hence would not be able to make the payment by February 15th 2021.	In reply, Mr Sandeep, PTA member stated that the parents need to stand by the school as the school has come forward to extend an additional 15% concession although the Govt has not passed any orders in this connection. Extending a concern to such parents, President stated that exceptional cases would be looked into on a one-one basis depending upon the submission of evidences.




MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021]

Google Meet

S.No. 9	DATE 23.01.2021	Page 6 of 6
------------	--------------------	-------------

		At the end Mr. Narasimha Rao expressed his happiness for being a PTA member for two consecutive years.
8	Date for the next PTA	13.03.2021, 2 nd Saturday
9	Vote of thanks	The meeting ended by thanking and wishing everyone.

PRESIDENT PTA	
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