



## MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING [2020-2021] Google Meet S.No. DATE 28.11.2020 Page 1 of 6

Held on : 28.11.2020, Saturday From : 4:00 p.m. to 6:00 p.m.

Conducted by : Mrs. D. Saraswathi Rao, President & Mrs.Poonam Agrawal, Secretary Attended by : PTA Members - Mr. R.Sundeep, Mr.D.Sudheer Reddy, Mr.Raghunath Reddy

Mr. Venkata Narasimha Rao Prattipati, Mrs. Vedavahini P.

Mrs.Ajitha - Teacher Representative

Mrs.Nandita Acharya-Academic Head, Mrs.Bindu Muralidharan K-ASH Mr. Siddarth K-Operations Head, Mrs. Lakshmi S.-Office Superintendent,

Mrs.B.Divya - Chief Operating Officer

Coordinators - Mrs. Vemu Sowmya, Mrs. Deepa Gokul S, Mrs. Surekha Rao D.,

Mrs.Talari Swaroopa, Mrs.B Nandana, Mrs.Buddhi Rajasree,

Mrs. Shashi Rashmi, Mrs. A Vilasini, Mrs. Jasmeet Kaur, Mrs. Rakhima Zafar,

Mrs.Arun Jyothi Adepu-Personal Secretary to Principal, Mrs.Kumud Emani-Personal Secretary to Headmistress

Mrs. Anitha Kosuri-Admin Head, Mrs.Y.Neelima-Cultural Incharge

Mr.John Alex

#### The following points were discussed:

S.No.	Subject of	Details of Minutes
	Minutes	
1	Welcome Note and	The President, Mrs. D. Saraswathi Rao and the Secretary welcomed the members for the virtual PTA meeting.
	declaration of	The Agenda for the day was declared by the President.
	the Agenda	The President announced to the members the achievements of the school.  She also briefed the members about :
		-the various activities happening in the school.
		-that from the 3 <sup>rd</sup> Term classes 1 & 2 will have one batch with 2 periods. The third
		period will be conducted, but is not mandatory for the students. The points of the G.O. No. 46 was reiterated.
	Academic Updates	The President spoke about the Extra Attention, Doubt Clearing and the Support Classes. Various other activities like — Scouts and Guides, Kaleidoscope Club Activity, Science Club, Clever Harvey Prodigy Programs, 'Test Drive' Career Workshops, etc., are also being conducted.
		Uploaded in the NeverSkip Portal
		<ul> <li>Monthly class time tables and portion are being uploaded.</li> </ul>
		<ul> <li>Times NIE Web Edition, Pinnacle (August and September), Cordova Newsletters (Oct &amp; Nov), 'The Pencils' Press (Oct) and Physical Fitness videos for Grades LKG to 8.</li> </ul>
		<ul> <li>Second Term Assessment Timetable and Portion for Grades 1 to 8 have been uploaded.</li> </ul>
		<ul> <li>The notes and teaching videos are uploaded in the NeverSkip Portal on a day- to-day basis for all Grades.</li> </ul>





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#### **Opinion Poll Results -**

- Opinion Poll for the parents regarding the 'Screen Time' for the 'Online Classes' and 'Swap in Batches' was taken and the results shared with the parents.
- Classes PP to II The timings of Batch 1 and 2 NOT to be swapped PP to have 2 sessions everyday.
- Classes III to VIII The timings of Batch 1 and 2 to be swapped every month.

#### Updates on the circulars from the Council/ GOs

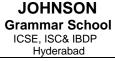
- As part of Social Responsibility, the CISCE has decided to join the Government's efforts in the campaign titled, "Public Health Response to COVID-19 Appropriate Behaviour" by disseminating the message through all its affiliated schools. The school will organize activities to focus on promoting the right way of Wearing Masks, Washing of Hands, Following Social Distancing, etc., before the school physically reopens.
- As a part of the second edition of Fit India School Week Celebration in December, the CISCE has planned a virtual symposium to flag-off the Fit India School Week on 25.11.2020 at 11:00 a.m. The details were shared with the parents and staff to watch the live telecast and to be a part of the same.

### Mrs. Poonam Agarwal updated the members with the following: New Initiatives –

- MCE Maths Centre of Excellence launched on 15.10.2020 by the Edunation.
- Puzzle of the week, Sum of the Day, Math Assembly, Math Monthly Activities / Competitions and Math Word of the Day have been organized for Grades 1 to 8.
- Public Speaking sessions are being conducted for the students Grades 5 to 8.
- Initiated 10 Books Campaign virtually, the stories are being uploaded in the NeverSkip Potal for the students of Grades 1 to 8. The reviews will be taken through a questionnaire / google form.
- Initiated the interactive sessions by the Student Counsellor from 11.11.2020 for the identified students.

### Mrs. Nandita Acharya the Academic Head briefed the members about the MCE - MATH CENTRE OF EXCELLENCE

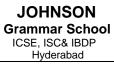
- MCE is an initiative taken up by the school to create and nurture love for Math in every child. It is constituted with an aspiration to
- remove Math phobia from the learners, make learning fun, engaging and pleasurable and prepare them to become lifelong learners.
- create an easy way to learn the different concepts of Mathematics by introducing puzzles, riddles, games etc to keep the interest and curiosity alive.





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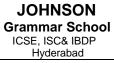
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	8	<ul> <li>develop techniques for critical and logical introduce Math in creative and innovative etc to enhance their reasoning skills and</li> <li>Activities related to MCE</li> <li>Math assembly (twice a month)</li> <li>Sum of the day (thrice a week)</li> <li>Puzzle of the week</li> </ul>	al thinking. ive ways by linking it with art, life skills
		<ul> <li>Math activities (1 per month)</li> <li>Math worksheets</li> <li>Math exhibition (concept celebration we</li> </ul>	,
3	Infrastructure	The Admin Head Mrs. Anita briefed the members about the School readiness and the maintenance being done in the school by the House Keeping staff.	
4	Events, Celebrations and Competitions	<ul> <li>Mrs. Y. Neelima, the Cultural Incharge briefed the members about the following: <ul> <li>Hindi Divas celebrated on 14.09.2020.</li> <li>Ozone Protection Day celebrated on 16.09.2020.</li> <li>Samuel Johnson's Birthday celebrated on 18.09.2020.</li> <li>Virtual Product Launch Competition for class 7 held on 24.09.2020.</li> <li>World Heart Day celebrated on 29.09.2020</li> <li>Drop Everything And Read-II (DEAR) was held for classes I to VIII on 03.11.2020.</li> <li>The students were addressed about the 'World Tsunami Awareness Day' during the assembly on 05.11.2020.</li> <li>The students were addressed about the 'World Cancer Awareness Day' during the assembly on 07.11.2020.</li> <li>Library Week and Children's Week held from 09.11.2020 to 13.11.2020.</li> <li>Communal Harmony Week held from 16.11.2020 to 21.11.2020.</li> <li>Adzap / Johnson's Talk Show Competition for classes 6, 7 and 8 held on 21.11.2020.</li> </ul> </li> </ul>	
5	Trainings	<ul> <li>Mrs. Kumud Emani, the HSCP coordinator brieform.</li> <li>HSCP Session on 'Corporal Punishment' of PP to 8 on 28.09.2020.</li> <li>Anti Bullying Committee Meeting was concepted Representatives on 29.09.2020.</li> <li>Sessions on Augmented Reality have Mrs.Sowmya.</li> </ul>	was conducted for teachers of Grades





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6	Second Term Online Assessments	Mrs. K. Bindu Muralidharan, the Academic Support The portions for the assessment were uploaded The assessments will commence: -for classes 6-8 on 11.12.2020 -for classes 3-5 on 16.12.2020 -for classes 1 & 2 on 17.12.2020	- I
		Timings: Class 1: 8:30 am - 9:30 am Class 2: 10 am - 11 am Class 3: 8:30 am - 9:30 am Class 4: 8:30 am - 9:30 am Class 5: 10 am - 11:15 am Class 6: 10:30 am - 11:45 am Class 7: 8:30 am - 9: 45 am Class 8: 8:30 am - 10 am	
		Marks Allotment: Class 1 - 20 marks Class 2 - 20 marks Class 3 - 20 marks Class 4 - 20 marks academics and 10 marks - no Class 5 - 15 marks objective, 5 marks subjective (aca Class 6 - 15 marks objective, 10 marks subjective (ac Class 7 - 15 marks objective, 10 marks subjective (ac Class 8 - 10 marks objective, 15 marks subjective (a Note: The Non-Academic marks will be reflected as	demics) and 10 marks – non-academics ademics) and 10 marks – non-academics ademics) and 10 marks – non-academics cademics) and 10 marks – non-academics
		<ul> <li>CRITERIA FOR NON-ACADEMIC COMPONENTS F</li> <li>Prompt in Responding 2 marks</li> <li>Videos being switching on 2 marks</li> <li>Submission of assignments 2 marks</li> <li>Punctuality in attending the online class</li> <li>Proper posture and etiquette 2 marks</li> </ul>	
		Classes 1 to 7: The assessments will be conducted Classes 5 to 7: Math and language subjective part to be scanned and uploaded through the shared Class 8: All the subjects (subjective part) will be scanned and uploaded through the shared link <b>No assessment</b> will be conducted for the <b>Third L</b> assessment.	t will be written and the answer scripts link written and the answer scripts to be





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		<ul> <li>assessments.</li> <li>SECOND TERM VACATION commences</li> <li>The online classes will resume for the T</li> </ul>	THIRD TERM on 28 December, 2020. to IV will be held on 09.01.2021 and for
7	Grade Wise activities	The Coordinators of classes Pre-Primary, 2, 3, 5 & 8 briefed about the grade wise activities conducted during the Second Term. They spoke about the doubt clearing, support and extra classes being taken for different students.	
8	Operations	Mr. Siddharth, the Operations Head spoke abo	out the following :
9	General	<ul> <li>their fee payment. Report cards of all twere uploaded on the portal.</li> <li>The staff who has resigned were replaced.</li> <li>The debit and credit charges are being amount of Rs.10,000 per day.</li> <li>The School has availed a substantial lost of the beginning.</li> <li>A graph was shown regarding the paymed decline from the month of March to Not the President, Mrs. D. Saraswathin registrations for the next academic years.</li> </ul>	nline classes irrespective of the status of he students were released on time and ced immediately. absorbed by the school averaging to an an to support the expenses. any the fee for this academic year from the ent of fees which shows a gradual expense. Rao informed the members that the ear 2021-20222 have started and the fee
		Orders.	be done based on further Government
10	Parents	Concern Raised	RESOLUTION(s)
	concerns	Mr. Narsimha Rao, PTA Member expressed his regret looking at the number of fee defaulters. He also expressed his concern as to how the School is going to deal with the situation.	The President replied – to create awareness in the parents and to acknowledge the efforts of the school. The school is conducting the online classes with all the latest technological improvements and is ensuring that the students' academic year should not suffer.



### **JOHNSON** Grammar School ICSE, ISC& IBDP Hyderabad

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11	Date for the	4 <sup>th</sup> Saturday of January 2021 i.e., 23.01.2021
	next PTA	
12	Vote of	The meeting ended by thanking and wishing everyone.
	thanks	

PRESIDENT PTA O. Saraswathi Ros
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