



MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING-3 [2021-2022]

Physical and Virtual

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JGS/COMM/IF-01/R00

Held on : 28.08.2021, Saturday
 From : 12:30 p.m. to 2:00 p.m.
 Conducted by : Mrs.D.Saraswathi Rao, PTA President
 Attended by :

PTA Members

Mr.Vijayendra G K, Vice President
 Mrs.Rajani Ponnappalli, HSCP Parent Representative
 Mrs.Kalavathy S
 Mrs.M.N Seema Sulthana
 Mrs.Asha Sandeep (Virtual)
 Mrs.Indira Priyadarshini (Virtual)
 Mr.Ratna Prasad Sai Vagicherla
 Mrs.Shoba Subramanian, Teacher Representative (V)

Mrs.Poonam Agrawal, PTA Secretary
 Mrs.Nandita Acharya, Academic Head
 Mrs.Bindu Muralidharan K, Academic Support Head
 Mrs.Vemu Sowmya, Coordinator for class 8
 Mrs.Deepa Gokul S, Coordinator for class 7
 Mrs.Surekha Rao D., Coordinator for class 6
 Mrs.Talari Swaroopa, Coordinator for class 5
 Mrs.B Nandana, Coordinator for class 4

Mrs.Buddhi Rajasree, Coordinator for class 3
 Mrs.Shashi Rashmi, Coordinator for class 2
 Mrs.A Vilasini, Coordinator for class 1
 Mrs. Jasmeet Kaur, Coordinator for UKG.
 Mrs. Rakhima Zafar, Coordinator for LKG
 Mrs. Lakshmi S., Office Superintendent
 Mrs. Arun Jyothi Adepu, Personal Secretary to Principal
 Mrs. Anitha K, Admin Head
 Mrs. Kumud Emani, Personal Secretary to Headmistress
 Mrs. Y.Neelima-Cultural Coordinator

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Welcome Address and declaration of the Agenda	<ul style="list-style-type: none"> ▪ The President, Mrs. D. Saraswathi Rao, welcomed the Parent representatives, Staff Representative, Coordinators and all the members present for the meeting. ▪ The President thanked the PTA members for attending the PTA meeting physically at a short notice. ▪ The President read out the agenda of the meeting and declared it open for discussion regarding declaration by the Government to physically open the schools from the 1st of September. A copy of the notification along with the guidelines was shared with all the members for their perusal.
2	Opinion Poll Responses	<p>A PPT was shared by the HSCP Coordinator, Mrs.Kumud Emani</p> <ul style="list-style-type: none"> ▪ The data of the number of responses received for the opinion poll i.e., number of parents who had opted for online school and those who had opted for offline school was displayed. ▪ Despite the majority of parents choosing online classes, the President informed that the school would conduct classes both online as well as offline, as per the parents' choice. ▪ An email received from a parent, who is a scientist at CCMB, elaborating on the need to continue online mode of instruction, with factual information on the cons of hasty reopening of schools physically, was shared with the members in the meeting. The President said that permission from the parent has been sought to post the letter on the school's FB wall, to create awareness among all the parents. ▪ The school would reopen physically on the 1st of September for the students of Grade 8. The other classes would also start gradually in a phased manner, as clearly mentioned in the SMS sent to parents.



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- The present timings will continue and timings of school would be the same for both online and offline classes. A break of ten minutes between each session will be introduced to facilitate the teacher to move from one classroom to another and set up her device.
- The teachers of Grade 8 have started taking classes from school, since 27th, to ensure that there is seamless network compatibility to test the LAN connections put up.

OPINION POLL

Class	Strength	Number of responses received	Online (Virtually)	Offline (Physically)
LKG	171	121	86	35
UKG	284	183	143	40
I	403	309	235	74
II	415	295	246	49
III	453	325	277	48
IV	475	361	290	71
V	369	258	200	58
VI	413	278	209	69
VII	440	327	259	68
VIII	418	277	225	52

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Feedback of the Parent & Teacher Representatives

The Academic Support Head, Mrs. Bindu Muralidharan discussed the following :

The representative of the different grades from LKG to VIII shared the feedback that they had received, as well as their personal opinion on the physical reopening of the schools.

LKG : Better to continue the online mode of teaching.

UKG: Parents prefer online classes, as the kids are too young to follow safety precautions.

I : Absent

II: Prefer online classes as the children are too young to attend school during the pandemic situation.

III : Absent

IV : 90% of the parents wanted online classes to continue.

V V: Absent

VI : Prefers online classes - personally, and as per the opinion of all the parents.

VII : Prefers online classes only.

VIII: Prefers online classes only.

Teacher Representative: Prefers online classes.

RESOLVED

In adherence to the government instructions and the feedback given by the PTAmembers, it is decided to open school physically for class 8 from 01.09.2021.

The online classes also will be held simultaneously. SMS will be sent to the parents regarding the same.

The offline classes for other grades will commence in a phased manner.



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4	School Readiness	<p>The Admin Head, Mrs.Anitha briefed the safety precautions that the school is following to keep everyone safe.</p> <ul style="list-style-type: none"> ▪ The staff is allowed to attend the school physically only after being vaccinated. ▪ Thermal checking is done for everyone entering the school premises. ▪ Submission of Health Declaration Form by every staff member is mandatory. ▪ Sanitizing of hands and feet is facilitated at the entry. ▪ The classrooms will be fumigated/sanitized once every morning and then after the classes. ▪ Surfaces touched frequently will be sanitized on an hourly basis. ▪ There are markings placed at strategic places (classrooms, corridors, washrooms, etc) in the school to ensure social distancing among all. ▪ Infirmary and Isolation rooms are setup with pulse oximeter and all Covid emergency medical equipments. ▪ CERT team is readily available during the school hours monitoring and ensuring that the safety rules are followed. ▪ The support staff is inducted regarding the cleaning, fumigation, etc. ▪ Fitness, insurance is done for all the vehicles. As of now no school transport will be provided. ▪ Pilot run to conduct online classes from the school has started from 27.08.2021. ▪ Students Health Declaration along with the Parent Consent Form will be collected on the day of reporting (01.09.2021). Weekly a google link will be shared regarding the same. ▪ Education team will audit the school readiness.
5	School Tour and Inspection by the PTA Members	<p>The Parent representatives were taken on a tour around the school campus to have a direct look at all the facilities, and safety measures taken in the wake of the pandemic.</p> <p>The following feedback was given by the PTA members:</p> <ul style="list-style-type: none"> ▪ To ensure that the teachers give frequent instructions to the students attending physical classes to maintain social distance. To ensure that frequent cleaning and disinfection of washrooms is done as this is the first place where infection arises. ▪ To ensure the safety and welling being of each child and staff, they must strictly follow the norms and not violate them at any cost. Continuous monitoring is required for safe environment.



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		<ul style="list-style-type: none">▪ Ensure to build confidence in parents and students through awareness.▪ To ensure that hot / warm water dispenser is provided. May not be possible in school. However students could be advised to carry warm water.
6	Vote of thanks	The President concluded the meeting wishing everyone the best.

Kindly acknowledge the minutes.

PRESIDENT PTA	<i>P. Saranwathi Rao</i>
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