



MINUTES OF PARENT TEACHER ASSOCIATION MEETING-2 [2024-25]	
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JGS/COMM/IF-01/R00

Venue : Conference Hall  
 Time : 11:45 a.m. to 1:00 p.m.  
 Chaired by : Mr.T.Anil Israel - President & Principal  
                   Mrs.D.Saraswathi Rao - Management Representative & Dean  
                   Mrs. Poonam Agrawal – Secretary & Headmistress  
 Attended by : Mrs.Archana Kotha- PTA Member Grade 1  
                   Mrs.Neha Vijay Kumar Kalyani - PTA Member Grade 2  
                   Mrs.Madhavi Pullagura - PTA Member Grade 3  
                   Mr.Srinivas Garimella - PTA Member Grade 4  
                   Mr.Lakshmi Narasimham Mylavarapu - PTA Member Grade 5 & Joint Secretary  
                   Mr.Santosh Kumar Lunavath- PTA Member Grade 6 & Vice President  
                   Mr.Bhaskar Pisupati - PTA Member Grade 7  
                   Mr. Arjun Mukhopadhyay - PTA Member Grade 9  
                   Mrs. V.Kavitha – PTA Teacher Representative  
                   Mrs. Sravika Siddhi – Educated Mother  
  
                   Mrs.K.Annapurna-Vice Principal, Academic Heads and Coordinators (PP to Grade 9)  
                   Mrs.Arun Jyothi Adepur, Personal Secretary to the Principal  
                   Mrs.Kumud Emani, Personal Secretary to the Headmistress

The following points were discussed :

S.No.	Subject of Minutes	Details of Minutes
1	Welcome Address and declaration of the Agenda	<ul style="list-style-type: none"> <li>▪ The Management Representative, Mrs. D. Saraswathi Rao welcomed the members present for the meeting.</li> <li>▪ She announced that Mr. T. Anil Israel, Principal of JGS Habsiguda been elected as the President of ASISC - Association of Schools for the Indian School Certificate for the A.P. &amp; Telangana Region and as the Joint Coordinator for CISCE Games and Sports for the AY 2024 - 25.</li> </ul>
2	Council Updates	<p><b>President, Mr.T.Anil Israel briefed the Council updates:</b></p> <ul style="list-style-type: none"> <li>▪ School Affiliation No – TS 008.</li> <li>▪ School hosted the ASISC Zonal Creative Writing Competition and the CISCE Regional Lawn Tennis Tournament.</li> <li>▪ Introduced 3<sup>rd</sup> Language for Class 9 from this Academic Year 2024 – 25.</li> <li>▪ Received an update regarding Online Registrations for Grade 9.</li> <li>▪ Staff have been registered for the ‘Residential Professional Development Training Programs’ at the Council Office, Centre of Excellence, Hyderabad.</li> <li>▪ Various online sessions were attended by the teachers conducted by the CISCE.</li> </ul>



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3	Academic Updates	<p><b>The President shared the following Academic updates:</b></p> <ul style="list-style-type: none"> <li>Grade 9 Parent Orientation Session was conducted.</li> <li>Open Day and Pre-Primary Parent Teacher Meet successfully held on 19.07.2024.</li> <li>Successfully conducted the Unit Test – 1 for Grades 1 to 9.</li> <li>The Entrepreneurial Exhibition – ‘Crafting Curiosities’ exhibited by the students of Commerce of Grade 9.</li> <li>PTM for Grades 1 to 4 and 9 held on 20.07.2024 and for Grades 5 to 8 the PTM will be held on 27.07.2024.</li> </ul> <table border="1"> <thead> <tr> <th>GRADE</th><th>PASS PERCENT</th><th>OVER ALL PERFORMANCE</th></tr> </thead> <tbody> <tr> <td>I</td><td>99.8</td><td rowspan="5">94.3</td></tr> <tr> <td>II</td><td>99.3</td></tr> <tr> <td>III</td><td>94</td></tr> <tr> <td>IV</td><td>86.6</td></tr> <tr> <td>IX</td><td>92</td></tr> </tbody> </table>	GRADE	PASS PERCENT	OVER ALL PERFORMANCE	I	99.8	94.3	II	99.3	III	94	IV	86.6	IX	92
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4	CISCE Games & Sports Achievements	<ul style="list-style-type: none"> <li>The CISCE Games and Sports Achievements was shared through PPT. As on date 10 events were completed. The medal tally is – Gold Medal – 23, Silver Medals – 13 and Bronze Medals – 25. There are more of 14 events to be conducted.</li> <li>16 students were selected to represent at the National Level among various sports as on date.</li> </ul>														
5	In House Events & Competitions	The President informed that all the Events and Competitions conducted as per the School Planner and a few glimpses of the activities were shared though PPT.														
6	New Initiative(s)	<p><b>The President briefed the new initiatives for this year.</b></p> <ul style="list-style-type: none"> <li>Introduced Third Language for Grades 9 from this Academic Year.</li> <li>The new English Lab was set up extending the facility for Grades 2 to 5</li> <li>The Pre-School new books and curriculum implemented from this AY.</li> <li>Shift of ERP from ENTAB to NEVERSKIP.</li> <li>Separate assembly area was set up for Grade 9 students.</li> </ul>														
7	Status of Fee Payment	<table border="1"> <thead> <tr> <th>Term</th><th>Fee Paid</th><th>Fee Due</th></tr> </thead> <tbody> <tr> <td>First Term Fee</td><td>79.76</td><td>20.24</td></tr> <tr> <td>Second Term Fee</td><td>38.11</td><td>61.89</td></tr> </tbody> </table> <p>Last Year outstanding Fee: Rs.8,19,060/-</p>	Term	Fee Paid	Fee Due	First Term Fee	79.76	20.24	Second Term Fee	38.11	61.89					
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8	Suggestions and queries	<p>Discussed the following based on the mails received on the PTA mail ID.</p> <p><b>Communication Skills Measures Taken at School</b></p> <ul style="list-style-type: none"> <li>- Discussions in class with Role plays</li> <li>- Helen O' Grady classes for theatre arts</li> <li>- Assembly participations and presentations</li> <li>- 12 Books Campaign to encourage reading and develop language</li> <li>- ELEP – English language Enrichment Programme aims at developing speaking and comprehending skills</li> <li>- English language Lab – for developing pronunciation and listening</li> <li>- Competitions like Recitation, Storytelling, Word Building, Spell Bee etc.</li> <li>- Word of the Day announced in assembly, discussed in class and sent as an SMS.</li> <li>- Exhibitions and Book Fairs</li> <li>- Active Learning Strategies in Lesson Plans.</li> <li>- Live videos</li> </ul> <p><b>Reading of the Textbooks –</b></p> <p>After the completion of explanation, 1 period is allotted for reading exclusively. Reading Home work is also given to ensure that the children read the textbooks at home too. The teacher does a recap of the previous day before starting a new topic.</p> <p><b>Learning of 3 and 4 digit numbers continuously- Grade 3</b></p> <p>The students have learnt the 3 digit numbers in grade 2, in the month of March and April, a recap was done of the 3 digit numbers followed by the counting of 4 digit numbers. However, we will once again do a recap of the same.</p> <p><b>Correction of books –</b></p> <p>Constant Induction is given to the teachers to ensure error free corrections. Books are checked by the HODs and other heads too as a second line check to ensure further adherence to this requirement. However, based on the mail feedback, we will look into the said books and do a thorough follow up once again.</p> <p><b>Handwriting and uploading of notes –</b></p> <p>The students in grade 2 were writing in double ruled books. They have just shifted to Broad Ruled in grade 3. Moving from a guided space writing to an open space takes a little time to adjust. They will eventually be able to write in correct size.</p> <p>The uploading of notes takes place after the notes are given in the class. If the notes are uploaded at the beginning, the students will</p>





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		<p>not pay attention in the class. It is important that children are regular and write their notes in the class. In case of absenteeism and incomplete work, the children may take the help of the uploaded notes.</p> <p><b>Regarding Formative assessments –</b> Mentioning of the subjects where the paper was stuck late or the correct answer was not written will help in rectifying the issue effectively.</p> <p><b>Syllabus of the subjects –</b> The school being an ICSE institution, teaches the subject as prescribed by the Council. The school selects the books as per the Council Guidelines.</p> <p><b>Mrs.Madhavi Pullagura - PTA Member Grade 3 expressed concern regarding the PTA mail ID shared through SMS.</b> Informed that it was due to a technical issue while sending the SMS and will be looked into.</p> <p><b>Mr.Srinivas Garimella - PTA Member Grade 4 requested to reset the password for the PTA Official ID.</b> Reset password shared with him.</p>
9	Date for the next PTA	Will be informed later.
10	Any other(s)	<p>The President briefed the members –</p> <ul style="list-style-type: none"> <li>- that the school has organized various workshops for teacher to enhance their teaching skills. The knowledge and techniques they have acquired is being integrated into their regular teaching, which will benefit the students. Additionally, the trained staff will be conducting workshops for our in-house teachers to ensure consistent and effective learning practices across the school.</li> <li>- shared the appreciations received from the parents.</li> <li>- thanked Mr. Srinivas Garimella, PTA Member of Grade 4 for his generous donation of the books 'The Complete Works of Swami Vivekananda' to our school library. It is a value addition to our library and will serve as an inspiration and resource for our students and staff.</li> </ul>
11	Vote of thanks	<ul style="list-style-type: none"> <li>▪ The President thanked all the members present for the meeting.</li> <li>▪ The meeting concluded with the National Anthem.</li> </ul>

Kindly acknowledge the minutes.

<b>PTA PRESIDENT</b>	
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