

**JOHNSON GRAMMAR SCHOOL ICSE & ISC,
MALLPUR, HYDERABAD**

MINUTES OF THE PARENT TEACHER ASSOCIATION MEETING - II [2025-2026]		
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JGS/COMM/IF-01/R00

Day & Date : Saturday, 2nd August 2025
 Time : 8:30 a.m. to 10: a.m.
 Venue : Conference Hall, Mallapur
 Apologies : PTA Member - Pre-Primary & Grade 12 (Vice President – GB Member)

Attended by :

Name of the PTA Member	Designation	Name of the PTA Member	Designation
Ms. Srabanti Basu	President-Principal	Ms. Yarandge Komala Roy	V
Ms. Saraswathi Rao	Management Representative	Mr. Ravikanth Varada	VI
Ms. K Lakshmi Surekha	Secretary- Vice-Principal	Ms. Aradhana Tumma	VII
Ms. Kosuri Anitha	Admin Representative	Ms. Leesha Gupta	VIII & JOINT SECRETARY
Ms. K Swapna Yadav	I	Ms. Beemanapally Ushasri	IX
Ms. Anusha Deshpande	II	Ms. Gopal Swetha	X
Ms. Srujana Sri Bheemaraju	III	Mr. Srinivas Rao.Mangu	XI
Ms. Naga Keertana Nori	IV		

The following points were discussed:

S.No.	Subject of Minutes	Details of Minutes
1	Prayer, Welcome Address & Introduction of the PTA Members	<ul style="list-style-type: none"> The meeting began with the prayer. The PTA President & Principal, Ms. Srabanti Basu welcomed all the members to the meeting. The agenda for the meeting was presented followed by the introduction of the members.
2	Junior & Senior School updates.	The PTA President shared a presentation on academic updates, council updates, teacher training programs, sports achievements and various events and activities conducted so far. A video showcasing Junior School activities was also shown.

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3	Fee Status	<p>Fee due for the Academic Year 2025–26 (as on 2nd August 2025)</p> <ul style="list-style-type: none"> ● I – TERM : FEE PAID : 85.31% and Due : 14.69% ● II – TERM : FEE PAID : 41.54 % and Due : 58.46% <p>AY 2024-25: Outstanding Fee : Rs.33,88,075/-</p>
4	Suggestions and Queries	<p>Class I</p> <p>Query : ‘Achchulu’ in telugu subject are skipped and the letters ‘Hallulu’ are being taught directly as per text book.</p> <p><i>Response : Based on years of observation, we have found that children often face difficulty in connecting Achchulu with Hallulu when Gunintalu is introduced later. To address this, we introduce Hallulu first, followed by Achchulu, and then Gunintalu.</i></p> <p>Query: Can the parent communicate to the teacher through groups or other way in emergency cases?</p> <p><i>Response : The school does not encourage WhatsApp groups for communication. However, any information or communication can be shared through the student diary, email, or a phone call to the school, which will be attended to immediately.</i></p> <p>Query: 1) Kids are not carrying all the books every day and getting exchanged sometimes. Parents are not aware of the books that are being held with teachers or if the books have been left by the kids at the school. Please plan some checklist accordingly to ensure the kids are carrying the given books to home.</p> <p>2) The weight of the school bag is quite heavy for a class I student.</p> <p><i>Response : To assist parents, we are posting clear information on the NeverSkip portal regarding which books are retained by the teachers and which are sent home. This will help you know which books your child is expected to bring back to school. And also there can be a check on the weight of the school bag.</i></p>

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	<p>Query : The snack time is only 10 minutes, but nearly half of this time is spent on washing hands and using the washroom. As a result, children have very little time left to finish their snacks.</p> <p><i>Response : For Grades 1 and 2, we release students 5 minutes early for breaks to support hygiene and enough time to have their snacks.</i></p> <p>Query : Please try to set a water reminder for the kids.</p> <p><i>Response : The 'water bell' system is already in practice at school. It is rung at regular intervals to remind children to drink water and stay hydrated throughout the day.</i></p> <p>Class II :</p> <p>Query : Please focus on clean and hygiene washrooms.</p> <p><i>Response : Washrooms are cleaned regularly, though we acknowledge occasional issues during peak times. We are reviewing maintenance and staffing to ensure better hygiene and appreciate your concern.</i></p> <p>Class III :</p> <p>Query : Can Telugu be used as one of the languages of communication in the meetings?</p> <p><i>Response : Language is not a barrier; parents are welcome to participate and share their views in Telugu</i></p> <p>Query : Qualifications of the subject-wise teachers assigned to the junior wing</p> <p><i>Response : All teachers meet the required educational qualifications as per the Board norms. The qualifications of all teachers are displayed outside the Principal's office (senior school) and near the main gate for parents to view anytime.</i></p> <p>Query: Language teachers tend to skip portions of the syllabus each year, stating that students will learn it in the next class, and it is difficult to manage classes with 30 to 40 students.</p>
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	<p><i>Response : The syllabus is completed as per the annual academic plan, with no portions skipped. Our teachers are equipped with effective strategies to engage students and complete the syllabus on time. They are also well-prepared to manage and support a class of 36 students.</i></p> <p><i>Query : During the evaluation of slip tests and dictation assessments in the class noticed that some level of help is being provided by the teacher to the students. Request to maintain the integrity of these assessments, so the children can benefit fully from them and be better equipped for formal evaluations.</i></p> <p><i>Response : During slip tests, the teacher reads out questions only for students who need help in understanding the instructions. No answers are provided, as the purpose of these tests is to assess the child's independent learning.</i></p> <p><i>Query : Request the teachers not to force to the children to write in cursive writing, as all children cannot write .</i></p> <p><i>Response : At JGS, we encourage cursive writing because it helps children write faster and has many benefits. With regular practice, students will get better. We also have a dedicated period for handwriting practice.</i></p> <p><i>Query : Request you to share updates or results of competitions.</i></p> <p><i>Response : The results are shared during the school assembly to ensure all students are informed. This helps create awareness and encourages students to perform more actively in future round and events. Additionally, the results are displayed on the notice boards. We shall also begin posting the results on the portal henceforth.</i></p> <p>Science and Maths Olympiads</p> <p><i>The school does not participate in external Olympiads. However, we conduct in-house aptitude tests that are aligned with Olympiad standards to help students develop similar skills and readiness.</i></p>
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	<p>Class IV :</p> <p>Query : Any chance of introducing Abacus at school?</p> <p><i>Response : Will look into the possibility of introducing Abacus based on student interest and parent feedback.</i></p> <p>Query : French and other foreign languages with choice should be introduced in the curriculum.</p> <p><i>Response: Foreign Language Introduction: As per the government mandate, Telugu is mandatory as either the second or third language. Due to this requirement, the inclusion of other foreign languages such as French is currently not feasible</i></p> <p>Query: Focus more on skill development like analytical thinking, reasoning, problem-solving and general knowledge with focus on latest news around the world.</p> <p><i>Response : Our lesson plans are designed in alignment with 21st-century skills. They include activities that promote analytical thinking, reasoning, problem-solving, and general awareness, with a focus on current affairs and real-life connections, helping students relate their learning to practical situations.</i></p> <p>Query : Implementation of robust anti-bullying policies.</p> <p><i>Response : The school has robust policies in place to ensure the safety and well-being of students. The HSCP (Health, Safety, and Child Protection) Committee oversees these measures, including anti-bullying initiatives, to foster a respectful and inclusive environment.</i></p> <p>Query: Daily homework is not being updated in the app this year please look into it.</p> <p><i>Response : Homework is updated by the respective class teachers on the portal. Occasionally, technical glitches may cause delays. Students are also required to maintain homework entries in their diaries. However, we will ensure consistent and timely updates going forward.</i></p>
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	<p>Query : With two children studying in different classes at the same school, it becomes difficult at times to understand which child a Neverskip message refers to. Could the messages please include the child's name and class for better clarity?</p> <p>Response: <i>For common messages, we ensure the child's name is included. However, when class teachers post homework we will ask them to mention the class and section to avoid any confusion.</i></p> <p>Query : Washrooms to be maintained neatly</p> <p>Response: <i>Washrooms are cleaned multiple times in a day with no compromise on hygiene standards, but occasional odour may occur due to peak usage after breaks. We have checks and also work on removing graffiti and continue to encourage students to maintain hygiene and respect school property.</i></p> <p>Query : Sports are given very less importance.</p> <p>Response : <i>Sports competitions are scheduled for August, and we do value both cultural and athletic development.</i></p> <p>Query : Digital boards in classrooms are often non-functional.</p> <p>Response : <i>Regarding digital boards, occasional issues arise due to internet and power fluctuations, but we are working to resolve them promptly.</i></p> <p>Query : In drawing class no technique is taught and kids are also not learning much from drawing class.</p> <p>Response : <i>We introduce students to various styles like pencil shading, landscapes, and other creative forms to help them gradually build basic artistic skills</i></p> <p>Query: It appears that the BTB schedule is not being followed effectively by some teachers. Students bring books as per the schedule, but are often asked for books that are not listed, leading to confusion</p> <p>Response : <i>Teachers follow the BTB schedules carefully. However, we will ensure they adhere strictly to the prescribed books.</i></p>
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	<p>Query: Teachers are not sending kids to washrooms also so they are drinking less water which is leading to health issues. Please encourage them to drink water and send them to washroom when needed.</p> <p>Response : Water bells have long been in practice to remind students to stay hydrated at regular intervals. Outpasses are always available and students are permitted to use the washroom whenever needed. Teachers only intervene in cases where frequent washroom visits appear to be an attempt to avoid class. However, we will ensure that students are allowed to use the washroom when genuinely required.</p> <p>Query : Please give sufficient time for projects to complete.</p> <p>Response : Creative homework assignments are simple extensions of classroom learning and are accepted in any form, encouraging independent learning. Teachers ensure that sufficient time is given for their completion.</p> <p>Query : Homework and Creativity: Some types of homework are difficult for children to do independently. As a result, they often search for answers on Google and copy them directly. Suggest teachers to provide a basic example or guide when assigning creative tasks. This will encourage students to use their own thinking and write originally.</p> <p>Response : <i>Homework tasks that involve gathering information are given to reinforce class room learning, spark curiosity and encourage independent learning. No homework is given without an explanation in class if a child finds it difficult, teachers are always available to guide and support them. Our aim is to encourage independent effort while ensuring students feel confident and supported.</i></p> <p>Query : Stop cooling drinking water @ water coolers / purifiers.</p> <p>Response : <i>The water from coolers/purifiers is served at room temperature during monsoon and winter and will ensure that.</i></p> <p>Query : All students to be given equal opportunity to participate and express themselves in events or activities, rather than assigning limited roles</p> <p>Response : <i>We ensure that all students get opportunities to participate in various school activities and maintain a record of their involvement. For</i></p>
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	<p><i>upcoming activities, priority will be given to students who have not yet had a chance to participate, ensuring fair opportunities for everyone. By the end of the year we will ensure everybody is given a chance to participate in the assembly.</i></p> <p>Query : Class strength has to be 25 has been raised to 36</p> <p>Response: <i>The average class strength is around 35, and Class V has both adequate space and a manageable number of students for any teacher.</i></p> <p>Class VI:</p> <p>Query : Request to change the pen colour to blue.</p> <p>Response : <i>As per ICSE Council guidelines, students are advised to either use black or blue ink pens for written work</i></p> <p>Query : Cursive handwriting doesn't help a student to write swiftly in competitive exams, so requesting you to not make cursive handwriting mandatory in school.</p> <p>Response : <i>Cursive writing is encouraged as it helps improve writing speed and flow because the pen does not need to be lifted as often which can be beneficial in exams.</i></p> <p>Query: General Knowledge classes should be conducted regularly, as these sessions are incredibly beneficial for students' broader understanding and general awareness</p> <p>Response : <i>General Knowledge classes are usually held during the 8th period. Due to recent Unit Tests, those periods were used for conducting exams, so the sessions were paused. We will be resuming them shortly.</i></p> <p>Query: Students are carrying heavy loads on their backs and have to climb stairs to reach their classrooms, which may have long-term effects on their health.</p> <p>Response : <i>Students are expected to follow the BTB schedule and carry only the books needed as per the timetable. We will ensure that students and teachers adhere to it.</i></p>
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	<p>Query: Concern regarding the excessive volume of project work and daily adhoc assignments being given to students</p> <p><i>Response : Our goal is to help students work independently in groups through meaningful projects done during class hours under teacher supervision with available resources. Parents are encouraged to support and guide, not complete the work for their children. This approach is designed to build students' independence.</i></p> <p>Class VII :</p> <p>Query: There is a concern regarding the section shuffling process in the school, as some children appear to be assigned sections based on personal convenience or favoritism.</p> <p><i>Response : Our goal in reassigning students is to ensure balanced learning groups and maximize positive peer interaction. Students are not given any preferences while allocating sections but done, based on their academic needs and behavioral issues.</i></p> <p>Query: Subject teachers consider sharing the class notes either through email or WhatsApp,</p> <p><i>Response: In middle school, we do not provide class notes, as lessons are ongoing and students are encouraged to take key points during class and complete related assignments. We encourage students to attend school regularly so they don't miss important lessons.</i></p> <p>Query : Notes should be made available to kids who are long absent from class due to health issues on an app or other digital medium.</p> <p><i>Response : While we do not provide notes on Neverskip, we emphasize regular attendance to help students stay on track. Assigning assistant teachers for every class is not planned, as students need to learn to take up responsibility without too much guidance.</i></p>
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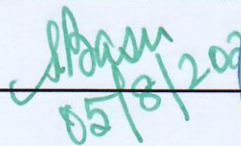
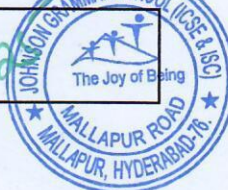
	<p>Grade IX :</p> <p>Query : The school fees is quite high this year. Along with that, the cost of textbooks and uniforms has also increased. If the school can share which subject textbooks have changed and which are the same as last year, it will help parents buy second-hand books and save money.</p> <p>Response: <i>The school fee has been revised by a nominal 10%, approved in the Governing Body meeting, and the same was submitted to the DEO office. The class-wise fee structure has also been displayed on our website and notice boards.</i></p> <p>Textbooks: <i>As verified with the vendor, there has been a very nominal increase in the prices of textbooks this year. While new textbooks have undergone few updates aligned with NEP 2020, parents may opt for second-hand books, in case they wish to. However, we recommend purchasing the new editions to ensure alignment with the updated syllabus.</i></p> <p>Query: Concern regarding assignments. With regular homework and slip tests, receiving assignments from all subjects at once becomes overwhelming. In subjects like Physics and Chemistry, the large number of questions adds to the workload and affects regular study. It's also tiring for students to copy lengthy questions. Providing question numbers or attaching question sheets to classwork would help ease the burden and improve efficiency</p> <p>Response: <i>All home assignments are thoughtfully designed to support classroom learning and reinforce preparation for slip tests and examinations. We ensure that not more than four subjects are assigned on any given day, so as to maintain a balanced workload for students. Soft copies of the assignments with question numbers clearly mentioned are already being shared. Parents may take printouts of these, which can help reduce the effort of copying lengthy questions and save students valuable time.</i></p> <p>Grade 11:</p> <p>Query: Initially, the Biology teacher was progressing slowly and was unable to complete the syllabus on time. Later, she left and a new teacher took over. The new teacher was moving quickly to cover the syllabus, but students are struggling to keep up.</p>
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		<i>Response: The previous teacher was unwell and has left the institution on medical grounds. A new teacher has been appointed, and the issue at present has been resolved. Regarding the Aakash classes, the school is working on it.</i>
5	Vote of Thanks	The PTA Secretary, Mrs. Lakshmi Surekha expressed her heartfelt thanks to all the attendees for being present at the meeting. PTA President, Mrs. Srabanti Basu expressed her appreciation towards the PTA members for their active participation in the meeting. This was followed by the National Anthem.

Kindly acknowledge the minutes.

PTA President	 
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